**Governance Board Meeting Minutes**

**Northwest Louisiana Human Services District**

**Monday, March 15, 2021**

**Zoom Conference Call Number (888) 788-0099, Meeting ID: 254 060 0349**

Called to Order: By George Sewell at 5:34pm

Roll Call: George Sewell, Njeri Camara, Gary Conlay, Wanda Brock, Mary Brocato, and Ora Rice were present. Kristi Copeland and Fletcher Carter were absent. Bienville, Governor Appointee #2 and Governor Appointee #3 have no board representative at this time. A quorum of 6 out of 9 board members confirmed by George Sewell, Board Chair. Doug Efferson, Executive Director, was present. Matthew Linn arrived by phone at 5:55pm.

Welcome/Special Guest/Introductions: Rhonda Watts with LACG was recognized by George Sewell.

Approval of Agenda: Moved by Mary Brocato to accept the agenda, seconded by Ora Rice, and unanimously approved.

Approval of the Minutes for February 15, 2021: Moved by Mary Brocato to accept the minutes as presented, seconded by Ora Rice, and unanimously approved.

Guest and Public Comments: Rhonda Watts with LACG reported on social media activities and thanked the Board for including her staff in the District’s Covid-19 vaccine efforts.

Executive Limitations: Doug Efferson gave a summary of his written report on Financial Conditions & Activities and Communication and Support to the Board. Of note was the 100% compliance on the Office of Risk Management annual audits of Administration, Behavioral Health and Developmental Disabilities. In addition, the board was informed of plans to bring staff back to in-office work starting March 29th and the opening of the Many clinic in mid-April if possible. Ora Rice moved to accept the report, seconded by Mary Brocato, and unanimously approved without any policy changes.

Board Business: George Sewell led a review of the ENDs Statement. Doug Efferson reviewed the Stakeholder Survey Summary and informed the Board that any needing follow-up were forwarded to the appropriate personnel and addressed. Njeri Camara moved to accept the policy, seconded by Mary Brocato, and unanimously approved without any policy change. George Sewell asked Doug Efferson to send letters to Caddo, Webster, and Red River Parish police juries informing them of the need to appoint replacement members to the Board. The Board briefly discussed the Policy Governance Training Video by Susan Mogensen. George Sewell appointed Ora Rice, Njeri Camara and Gary Conlay to serve on the ED Evaluation Committee. The February Board Compliance Monitoring Summary Report was reviewed and accepted. The March Board Compliance Monitoring Tool was to be completed by email and sent to Doug Efferson for summary. The next meeting date was agreed to be on Monday, April 19th, 2020 at 5:30pm by Zoom conference call.

Announcements/Acknowledgements: None.

Adjournment: Mary Brocato moved to adjourn the meeting at 6:14pm, seconded by Njeri Camara, and unanimously approved.

Minutes Prepared by George Sewell, Board Chair